



**SAN LUIS OBISPO  
LOCAL AGENCY FORMATION COMMISSION  
APRIL 17, 2025, MEETING MINUTES**

**Call to Order**

The San Luis Obispo Local Agency Formation Commission (LAFCO) meeting was called to order at 9:00 a.m. on Thursday, April 17, 2025, by Chairperson Steve Gregory in the Board of Supervisors Chambers at the County Government Center, 1055 Monterey Street, San Luis Obispo, CA 93408.

**Pledge of Allegiance**

**Roll Call**

**Present:** Chairperson Steve Gregory, Vice Chair Heather Moreno, Commissioners Dawn Ortiz-Legg, Ed Waage, David Watson, and Alternate Commissioner Ed Eby

**Absent:** Commissioner Robert Enns, and Alternate Commissioners Michael Draze, Bruce Gibson, and Carla Wixom

**Staff:** Rob Fitzroy, LAFCO Executive Officer  
Imelda Marquez-Vawter, LAFCO Analyst  
Morgan Bing, LAFCO Analyst  
Melissa Morris, LAFCO Commission Clerk  
Holly Whatley, LAFCO Legal Counsel

**Approval of the Minutes:** March 20, 2025

**Chairperson Gregory** announced the consideration of approval of the March 20, 2025, Regular Meeting Minutes.

**Chairperson Gregory** asked for Commissioner comments.

**Chairperson Gregory** opened the item for public comment, announcing it was closed shortly after hearing none.

**Chairperson Gregory** asked for a motion to approve the minutes.

**Commissioner Waage** motioned to approve the minutes.

**Vice Chair Moreno** seconded the motion.

**AYES:** Commissioner Waage, Vice Chair Moreno, Commissioners Eby, Ortiz-Legg,

Watson, and Chairperson Gregory

NAYS: None

ABSTAINING: None

The motion passed.

**Non-Agenda Public Comment Period**

**Chairperson Gregory** opened the item for public comment, announcing it was closed shortly after hearing none.

**Consent Matters**

**A-1:** Third Quarter Fiscal Year 2024-2025 Budget Status and Work Plan Report

**Chairperson Gregory** opened the item for Commissioner questions and comments.

**Chairperson Gregory** opened the item for public comment, announcing it was closed shortly after hearing none.

**Commissioner Ortiz-Legg** motioned to approve the staff recommendation for Item A-1: Review and approve the third quarter budget and work plan report for Fiscal Year 2024-2025 and direct the Executive Officer to file it with the County Auditor.

**Commissioner Watson** seconded the motion.

AYES: Commissioners Ortiz-Legg, Watson, Eby, Waage, Vice Chair Moreno, and Chairperson Gregory

NAYS: None

ABSTAINING: None

The motion passed.

**Regular Matters**

**B-1:** California Association of Local Agency Formation Commissions Update

**Mr. Fitzroy** presented the item.

**Chairperson Gregory** opened the item for Commissioner questions and comments.

**Commissioner Watson** inquired about the benefits of the item.

**Mr. Fitzroy** responded to questions and provided comment.

**Chairperson Gregory** inquired about CALAFCO's organizational structure.

**Mr. Fitzroy** responded to questions and provided comment.

**Chairperson Gregory** opened the item for public comment, announcing it was closed shortly after hearing none.

**Chairperson Gregory** inquired whether the item requires a vote.

**Ms. Whatley** confirmed that the item is receive and file.

**B-2:** Proposed Fee Schedule Update

**Mr. Fitzroy** presented the item.

**Chairperson Gregory** opened the item for Commissioner questions and comments.

**Vice Chair Moreno** inquired about the legal fees.

**Mr. Fitzroy** responded to questions and provided comment.

**Commissioner Watson** inquired about staff time reimbursement for litigation.

**Mr. Fitzroy** responded to questions and provided comment.

**Chairperson Gregory** inquired about the deposit process.

**Mr. Fitzroy** responded to questions and provided comment.

**Chairperson Gregory** opened the item for public comment, and one speaker provided comment to the Commission.

**George Tracy**, President of the Independence Ranch Community Services District, provided comment on the fee structure.

**Chairperson Gregory** closed public comment and asked Mr. Fitzroy to respond.

**Mr. Fitzroy** provided comment and followed up on a previous inquiry from **Vice Chair Moreno** regarding legal fees.

**Vice Chair Moreno** provided comment on the item.

**Chairperson Gregory** inquired about deposit costs and pass-through fees.

**Mr. Fitzroy** responded to questions and provided comment.

**Commissioner Watson** inquired about the LAFCO application process.

**Mr. Fitzroy** responded to questions and provided comment.

**Commissioner Ortiz-Legg** thanked the public member for speaking and provided comment on the item.

**Chairperson Gregory** inquired about fee waivers.

**Mr. Fitzroy** responded to questions and provided comment.

**Chairperson Gregory** opened the item for Commissioner questions and comments.

**Commissioner Watson** motioned to approve the staff recommendation for Item B-2: Review proposed fee updates and set the fee update hearing for May 15, 2025.

**Commissioner Ortiz-Legg** seconded the motion.

AYES: Commissioners Watson, Ortiz-Legg, Eby, Waage, Vice Chair Moreno, and Chairperson Gregory

NAYS: None

ABSTAINING: None

The motion passed.

**B-3:** Proposed Fiscal Year 2025-2026 Budget and Work Plan

**Mr. Fitzroy** presented the item.

**Chairperson Gregory** opened the item for Commissioner questions and comments.

**Vice Chair Moreno** inquired about LAFCO fees for governmental agencies.

**Mr. Fitzroy** responded to questions and provided comment.

**Commissioner Watson** inquired about the proposed Work Plan.

**Mr. Fitzroy** responded to questions and provided comment.

**Commissioner Waage** provided comment on the item.

**Chairperson Gregory** opened the item for public comment, and one speaker provided comment to the Commission.

**George Tracy**, President of the Independence Ranch Community Services District, provided comment on the budget.

**Chairperson Gregory** closed public comment and opened the item for Commissioner comments.

**Commissioner Ortiz-Legg** motioned to approve the staff recommendation for Item B-3: To approve the Proposed Fiscal Year 2025-2026 Budget and Work Plan (Attachment A of Item B-3), direct the Executive Officer to distribute the Proposed Budget and Work Plan hearing for May 15, 2025.

**Commissioner Waage** seconded the motion.

AYES: Commissioners Ortiz-Legg, Waage, Eby, Watson, Vice Chair Moreno, and Chairperson Gregory

NAYS: None

ABSTAINING: None

The motion passed.

**Closed Session**

**C-1:** Conference with Legal Counsel: Pending Litigation  
Pursuant to California Government Code Section 54596.9(d)(1)

*Case: Nipomo Action Committee et al. v. San Luis Obispo LAFCO (San Luis Obispo Superior Court Case No. 24CV-0768)*

**Chairperson Gregory** introduced the Closed Session item and stated the Commission would reconvene in Open Session immediately following the Closed Session.

**Ms. Whatley** provided comment on the Closed Session items.

**Chairperson Gregory** opened the item for public comment, announcing it was closed shortly after hearing none.

**Chairperson Gregory** called the meeting into Closed Session at 10:03 AM.

At 10:16 AM, **Chairperson Gregory** called the Open Session back into order and invited **Ms. Whatley** to report on the Closed Session.

Report on Closed Session: **Ms. Whatley** stated that there were no reportable actions for Closed Session Item C-1.

**Regular Matters - Continued**

**Commissioner Comments:**                      **None**

**Legal Counsel Comments:**                      **None**

**Executive Officer Comments:**                      **Mr. Fitzroy** provided updates on upcoming meetings and the special district member elections that will end on April 18, 2025.

**Adjournment:** With no further business before the Commission, the meeting adjourned at 10:17 AM until the next meeting of the Commission in the Board of Supervisors Chambers at the County Government Center in San Luis Obispo.

**THESE MINUTES ARE NOT OFFICIAL NOR ARE THEY A PERMANENT PART OF THE RECORD UNTIL THEY ARE APPROVED BY LAFCO COMMISSIONERS AT THE NEXT REGULAR MEETING.**

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Respectfully submitted,  
Melissa Morris, LAFCO Commission Clerk