San Luis Obispo
Local Agency Formation Commission

Fee Schedule

1042 Pacific Street · Suite A · San Luis Obispo, CA 93401

805-781-5795 · www.slo.lafco.ca.gov · Adopted May 15, 2025

SAN LUIS OBISPO LOCAL AGENCY FORMATION COMISSION

FEE SCHEDULE

All fees shall be paid prior to the acceptance of an application for processing. All fees should be submitted to LAFCO as a separate check to each of the agencies listed below:

1. LAFCO Processing Fee & Environmental Fee
2. Public Works Department Fee
3. Board of Equalization Filing Fee

Where indicated below, the fees are an initial deposit toward the actual cost of processing a proposal. The applicant shall enter into an agreement to provide for reimbursement to LAFCO for the actual costs of processing an application. A refund shall be issued for any portion of the fee not used for processing. When deposited fees are expended and additional fees are required, the applicant shall be notified by the Executive Officer or the Commission Clerk to pay an additional deposit amount not exceeding the initial deposit. The proposal shall be suspended until such additional funds are deposited with the LAFCO Clerk. Below are the charge out rates for each LAFCO Staff member:

LAFCO Charge-out Rates:

Executive Officer	$110/hour
Analyst	$85/hour
Commission Clerk	$50/hour
Legal Counsel	$360/hour

Other Charges

In addition to the fees specified herein, the Executive Officer may charge an applicant/appellant for the actual costs that are incurred as a result of processing a proposal that are not covered in the Commission's fee schedule. An applicant/appellant may appeal the decision of the Executive Officer in writing. Such an appeal will be presented to the Commission at its next meeting.

Refunds for withdrawn proposals shall be based on an estimate by the Executive Officer of the total costs incurred in processing the proposal up to the date of the withdrawal request.

Fee Waiver

The Commission, as per government code section 56382, may waive fees partially or in total upon finding that payment of fees would be detrimental to the public interest. Requests for fee waiver must be submitted in writing to the Commission, and there is a $500 fee. The waiver will be considered at a public meeting of the Commission.

ANNEXATION / DETACHMENT PROCESSING FEES

Acreage	Deposit Amount
0.01 – 4.99	$1,500
5.00 – 9.99	$2,500
10.00 – 14.99	$3,500
15.00 – 19.99	$4,500
20.00 +	$5,000 plus $10 per acre
Any size Annexation to a California Water District	$2,000

SPHERE OF INFLUENCE AMENDMENT FEES

Acreage	Deposit Amount
0.01 – 4.99	$1,500
5.00 – 9.99	$2,500
10.00 +	$3,500
Agency Request for Comprehensive Sphere of Influence Update or Municipal Service Review	$5,000
Any size SOI Amendment to a California Water District	$1,000

OTHER PROCESSING FEES

Action	Deposit Amount
Activation or Divestiture of Latent District Powers	$2,500
Outside Agency Agreement	$2,500
Incorporation of a City	$15,000
Formation of a Special District	$5,000
Dissolution of one or more Districts	$2,500
Disincorporation of a City	$5,000
Consolidation of Districts/ Cities	$3,000
Merger of Districts/ Cities	$3,000
Establishment of Subsidiary Districts	$3,000
Reorganization of City or District (Two or more of the above changes of organization, excluding the 1st three actions.)	$7,500

OTHER FEES

Item	Deposit Amount
Request for Reconsideration	$1,500
Fee Waiver Request	$500
Request for Time Extension	$500
Study Session Request	$2,500
Request for Fiscal Analysis or Other Studies	$2,500
Pre-application Review	Limited to 3 hours of staff time, then actual cost
Petition Verification Fee	Minimum filing fee of $10 + $1.00 per signature
Processing request for the State Controller's review of an incorporation fiscal analysis	$1,500
Postage, Mail Supplies, Photocopies, etc.	At cost

ENVIRONMENTAL FEES DEPOSIT | LAFCO AS A RESPONSIBLE AGENCY

Review of ND, MND or EIR	$1,000
Review of Categorical Exemption	$500
County Clerk Recorder Filing Fee	$90

ENVIRONMENTAL FEES DEPOSIT | LAFCO AS A LEAD AGENCY

Initial Study, ND, MND	$1,000 deposit, outside consultant to be hired, applicant pays full cost of environmental review
Categorical Exemption	$500
Environmental Impact Report	$5,000 deposit, outside consultant to be hired, applicant pays full cost of environmental review
County Clerk Recorder Filing Fee	$90

CALIFORNIA DEPARTMENT OF FISH AND GAME FILING FEE | LAFCO AS A LEAD AGENCY

Filing for a Negative Declaration	$3,043.75
Filing for a Mitigated Negative Declaration	$3,043.75
Filing for an Environmental Impact Report	$4,227.50

SLO COUNTY PUBLIC WORKS DEPARTMENT FEE

Map & Legal Description Review	Real Time Billing – Reimbursement Agreement Required Between Applicant and County Public Works

STATE BOARD OF EQUALIZATION FEES

The Tax-Rate Area System is administered by the State Board of Equalization (Board) and used by counties for the proper allocation of property tax revenues between counties, cities, and special tax districts. LAFCO works with the County Assessor, County Auditor, and the State Board of Equalization to ensure that boundary changes are filed with the state after LAFCO approval to update the database of the new Tax-Rate Area designations. These fees are collected after proposal approval. The fees can be found on the LAFCO website under the "Application & Fees" tab or on the State Board of Equalization website at: https://www.boe.ca.gov/proptaxes/pdf/jurboundaryreq.pdf

FEE SCHEDULE WORKSHEET

If you need help in determining your fees, please contact LAFCO staff for assistance at (805) 781-5795.

1. **Check made payable to the *San Luis Obispo Local Agency Formation Commission:***

Processing Fee (depends upon proposal type):	$
Sphere of Influence Fee:	$
Environmental Fees	$
County Clerk Recorder Filing Fee	$ 90.00
Other Fees:	$
TOTAL	$

2. **LAFCO will submit the required information to Public Works. Public Works will subsequently coordinate directly with the applicant to execute a real-time billing agreement and invoice the applicant accordingly.**

3. **Check made payable to the *Board of Equalization*:**

BOE Processing Fee:	$