



# San Luis Obispo Local Agency Formation Commission

**TO: MEMBERS OF THE COMMISSION**

**FROM: ROB FITZROY, EXECUTIVE OFFICER**

**DATE: APRIL 17, 2025**

**SUBJECT: THIRD QUARTER FISCAL YEAR 2024-2025 BUDGET STATUS AND WORK PLAN REPORT**

## COMMISSIONERS

Chairperson  
STEVE GREGORY  
City Member

Vice-Chair  
HEATHER MORENO  
County Member

DAWN ORTIZ-LEGG  
County Member

ED WAAGE  
City Member

ROBERT ENNS  
Special District Member

VACANT  
Special District Member

DAVID WATSON  
Public Member

## ALTERNATES

BRUCE GIBSON  
County Member

CARLA WIXOM  
City Member

ED EBY  
Special District Member

MICHAEL DRAZE  
Public Member

## STAFF

ROB FITZROY  
Executive Officer

IMELDA MARQUEZ-VAWTER  
Analyst

MORGAN BING  
Analyst

MELISSA MORRIS  
Commission Clerk

HOLLY WHATLEY  
Legal Counsel

## RECOMMENDATION

**Action:** Review and approve the third quarter budget and work plan report for Fiscal Year 2024-2025 and direct the Executive Officer to file it with the County Auditor.

## BUDGET OVERVIEW

This report is the third FY 2024-2025 quarterly report for the San Luis Obispo Local Agency Formation Commission (LAFCO). The LAFCO operating budget is comprised of four components: 1) salaries, payroll taxes, and benefits, 2) services and supplies, 3) revenues, and 4) fund balance and reserves. Day-to-day management of the budget is based on “bottom-line” principles that allow for variation within individual line-item accounts as long as the overall expenditures remain within the approved budget.

LAFCO’s budget is funded by the County, Cities, and Independent Special Districts. City and District shares are pro-rated based on general revenues reported to the State Controller’s Office on an annual basis. LAFCO also receives revenue from application fees and interest earnings.

The County Auditor Controller provides LAFCO with various financial services. Every financial transaction of LAFCO is processed through the County Auditor’s financial system. This approach ensures accuracy, transparency, and accountability. The County Auditor’s Office also provides LAFCO with claims processing, invoicing, and financial review services. The Auditor’s financial tracking system assists LAFCO in monitoring the budget, compiling budget report data, and providing an independent review of the budget.

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## QUARTERLY BUDGET SUMMARY

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**Executive Officer Comments.** The third quarter's budget actuals indicate that LAFCO continues to be in a strong budgetary position. Expenditures are as expected within the third quarter. Application activity and associated revenue continue to be very strong; with 75% of the fiscal year complete, we have reached 160% of our revenue projections for proposal applications. Additionally, total revenues are 92% realized.

**Expenditures.** Overall, third-quarter expenditures are at 75%, with 75% of the fiscal year complete. A detailed budget report is provided in Attachment A. It should be noted that Salaries are at 76% with 75% of the year completed, in part due to the slightly earlier than expected start date of the recently added Commission Clerk position as approved by the Commission. Overall bottom-line expenditures will not exceed the overall budget, as per our standard practice. Below is a brief summary of line-item expenditures:

- Salaries and benefits are 76% expended.
- Services and Supplies are 74% expended.

LAFCO uses a credit card from a program implemented by the Special District Risk Management Association (SDRMA) for public agencies. LAFCO's policy is to pay each bill in full each month. The statements for January, February, and March are included as Attachment B. Additionally, with any "significant value" (i.e., a purchase over \$400), a receipt is provided for that item for further transparency.

- **January:** Microsoft Office Subscription \$50.00, Microsoft Office Subscription \$9.17, Trophy Hunters \$13.01, CSDA Meeting \$40.00, Amazon Office Supplies \$151.23, Rite Aid Waters \$6.09, USPS \$11.20, USPS \$168.00, USPS \$56.00, Clerk Recorder \$82.49, Fedex Map Scanning \$21.73, Rebate Credit -\$87.28
- **February:** CALAFCO Workshop Registration \$625.00, Microsoft Office Subscription \$50.00, CALPERS \$51.18, USPS \$146.00, Walmart \$48.85
- **March:** CALAFCO Workshop Hotel \$211.68, Norton Subscription \$119.99, Microsoft Office Subscription \$50.00, USPS \$4.61, Clerk Recorder \$164.98

**Revenues.** Overall, revenues are 92% realized through the third quarter. Contributing agencies (Cities, Special Districts, and the County) have paid 100% of the LAFCO charges billed in the first quarter by the County Auditor. Application fees have been submitted in the amount of \$48,126 or 160% of the projected application revenue for the year. In line with current projections, due to higher than expected application fees, use of reserves will be about 30% less than budgeted.

It is important to note that staff included a new line item identified as "pass through revenue". This is specifically related to revenue received for litigation related to the Dana Reserve Specific Plan. As per our indemnification policy, the applicant was required to submit a deposit to offset

any expenses incurred related to the litigation. Staff time and legal counsel time are billed against the deposit. This is a temporary revenue source and is only for pass-through purposes, and as such, it is not included in the general revenue line item. Once the litigation is resolved, any remaining funds will be refunded to the applicant.

**Fund Balance (Reserves).** Fund Balance is the LAFCO reserve of funds for various expenditures. Fund Balance expenditure requires Commission approval. The current fund balance available is \$300,873.

## **WORK PLAN QUARTERLY UPDATE**

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**Work Plan Update.** In conjunction with the FY 2024-2025 budget process, the Commission adopted an accompanying Work Plan for FY 2024-2025. Our adopted work prioritization is as follows:

1. Process proposal applications as mandated by statute and conduct critical operations necessary for the organization to function.
2. Prepare Municipal Service Reviews (MSRs) as mandated by statute, based on the date an MSR was last updated.
3. Execute special work efforts as directed by the Commission.

Consistent with the priorities established by the Commission for the FY 2024-2025 Work Plan, during the third quarter, staff have been diligently working on the following items:

- Dana Reserve Lawsuit
- Commission Clerk Onboarding
- Special District Member Request for Nominations & Elections
- CSA 23 Annexation
- Cayucos Sanitary District Annexations
- Continued proposal processing of two Nipomo CSD annexations, City of SLO Detachment, and annexations into special independent districts
- City of Paso Robles MSR (in progress)
- Los Osos CSD MSR (in progress)
- San Simeon CSD MSR (initiated – paused pending dissolution action)
- Upper Salinas / Las Tablas Resource Conservation District MSR (in progress)
- Coastal San Luis Resource Conservation District MSR (in progress)
- Santa Margarita Fire Protection District MSR (in progress)
- Port San Luis Harbor District MSR (in progress)
- California Valley CSD MSR (in progress)
- Independence Ranch CSD MSR (in progress)
- Linne CSD MSR (in progress)
- Squire Canyon CSD MSR (in progress)
- Ground Squirrel Hollow CSD MSR (in progress)

- Shandon San Juan Water District MSR(in progress)
- Estrella El Pomar Creston Water District MSR (in progress)
- Garden Farms Water District MSR (in progress)
- Conducted ongoing critical operations, invoicing, payroll, records management, office administration, and directory update
- Additional work efforts include attendance/presentations at various district public meeting to discuss LAFCO processes, response to numerous public inquiries regarding annexations, incorporations, and dissolutions, coordination with numerous districts and cities regarding potential future annexations, coordination with districts regarding activation/divestiture of powers, responses to Public Record Act requests, reorganizing our record management systems, and LAFCO maps/GIS Boundary Data maintenance

### Significant Project Status Updates

Below is a brief summary of the current status of significant applications currently in process or items that will be forthcoming in the near future:

- **San Miguel Community Services District** – On November 21, 2024, San Miguel CSD passed a resolution to divest its fire authority. While no formal application has been received, we do anticipate an application in the near future. The details of the proposal are not yet known, but our understanding is that the CSD wishes to divest its fire authority and there will be an initiative to create a new fire district that expands beyond the current CSD boundaries. More details to come.
- **Dana Reserve Specific Plan** – The Board of Supervisors approved the Dana Reserve Specific Plan on April 24, 2024. Your Commission approved the annexation into Nipomo CSD on November 14, 2024. All post-approval requirements are complete; however, within the 30-day statute of limitations, a lawsuit was filed against LAFCO related to the Environmental Impact Report. Staff have been working with legal counsel on this matter, and it currently requires staff bandwidth and is expected to do so over the next several months.
- **San Simeon CSD Dissolution** – The San Simeon CSD submitted a Resolution of Application to LAFCO on May 30, 2024. As required by law, staff provided a 30-day review letter, a copy of which was provided to your Commission. The dissolution is currently on information hold. In brief, the County, the proposed successor agency, requested time to study the issue and would like to explore options. The LAFCO 30-day response letter details some of the items that need to be analyzed, much of which depends on how the County would like to proceed as the successor agency. The process requires a comprehensive analysis of existing and future governance structures and the services to be provided. It requires a detailed Plan for Service pursuant to Government Code Section 56653. The information within the Plan for Service should be informed by a comprehensive analysis reflective of the entirety of the action. In pursuing dissolution, the County, as a successor agency, will be assuming all assets and liabilities, which, in part, includes the responsibility to fund and relocate a wastewater treatment plant as well as several other significant financial obligations. These items will be reviewed in detail by

the County. County staff have indicated they intend to bring the item to the Board of Supervisors for direction in the near future, no date has yet been identified.

- **County Service Area 23** – The County of SLO submitted a Resolution of Application to LAFCO on June 22, 2023. Staff deemed the application complete and issued a Certificate of Filing on December 4, 2024, and set the item for hearing on January 16, 2025. The Commission approved the proposal, and staff are working on post-approval items.
- **Shandon San Juan Water District Annexation** – A landowner petition of application request to annex approximately 4,000 acres into the District has been formally submitted. The proposal was reviewed within the 30-day review period and placed on hold for multiple reasons. The primary issue with the proposed annexation, as identified by the County, is that it would require a boundary modification to the County Groundwater Sustainability Agency (GSA) boundary. Currently, the County does not allow any new wells within the Paso Robles Groundwater Basin within the County’s GSA boundary; however, Shandon San Juan Water District does allow new wells if certain criteria are met. Should the County allow the boundary modification, it would allow increased groundwater extraction that was not otherwise allowed. This matter would have significant implications for the Paso Robles Groundwater Basin Groundwater Sustainability Plan and may trigger an environmental review under the California Environmental Quality Act (CEQA). The County and the District are actively in discussions on this matter. Staff will keep the Commission apprised as this develops.

**Work Plan Projections.** Looking ahead, we expect the workload to remain high and staff to be operating at full capacity. We will be focused on the existing workload while also focusing on training our new Commission Clerk. We expect that once fully trained, our capacity will increase, and we will be able to further execute items on our work plan.

## **ATTACHMENTS**

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**Attachment A:** Quarterly Budget Status Report

**Attachment B:** Credit Card Statements

# **Attachment A**

## Quarterly Budget Status Report

	Adopted FY 24-25	Expenditures / Revenue	Percent Expended / Revenue	Projected Year End
<b>Expenditures Summary</b> <i>(Services, Supplies, Salaries, Benefits, Taxes)</i>	<b>\$781,961</b>	<b>\$589,086</b>	<b>75%</b>	<b>\$781,961</b>
<b>Revenues Summary</b> <i>(Processing Fees, Reserves, Agency Contributions)</i>	<b>\$781,961</b>	<b>\$720,258</b>	<b>92%</b>	<b>\$781,961</b>
<b>Services and Supplies Expenditure Details</b>				
Computer Software	\$1,000	\$343	34%	\$1,000
Copying-Printing	\$300	\$0	0%	\$300
Commission Meeting Expenses	\$600	\$745	124%	\$745
LAFCO Insurance Policies	\$20,000	\$18,041	90%	\$18,041
Maintenance-Equipment	\$300	\$55	18%	\$300
Maintenance-Software	\$500	\$657	131%	\$657
CALAFCO/ SDRMA / Other Memberships	\$9,000	\$7,498	83%	\$7,498
Employee Mileage Reimbursement	\$200	\$0	0%	\$200
Commissioner Mileage Reimbursement	\$1,500	\$767	51%	\$1,500
Office Supplies	\$2,500	\$3,142	126%	\$3,500
Custodial Services	\$1,800	\$1,500	83%	\$1,800
County Auditor Services	\$10,000	\$9,879	99%	\$9,879
Legal Counsel	\$33,600	\$26,520	79%	\$33,600
Postage	\$1,000	\$962	96%	\$1,000
General Services	\$15,000	\$8,987	60%	\$12,206
Publication & Legal Notices	\$1,000	\$788	79%	\$1,000
Training	\$5,000	\$665	13%	\$5,000
Office Lease	\$42,000	\$31,500	75%	\$42,000
Large Equipment	\$2,000	\$1,004	50%	\$2,000
Small Equipment	\$600	\$0	0%	\$600
Telephone / Internet	\$3,000	\$2,304	77%	\$3,000
Travel Expenses	\$3,000	\$0	0%	\$3,000
IT Support	\$850	\$0	0%	\$850
Vehicle Allowance	\$5,400	\$4,154	77%	\$5,400
Vehicle Rental	\$500	\$0	0%	\$500
<b>Services and Supplies Subtotal</b>	<b>\$160,650</b>	<b>\$119,511</b>	<b>74%</b>	<b>\$155,576</b>
<b>Salary, Benefits, and Taxes Expenditures</b>				
Salaries	\$396,105	\$283,398	72%	\$401,179
Taxes - FICA SS Employer Match	\$21,204	\$18,052	85%	\$21,204
Taxes - Medicare Employer Match	\$4,959	\$4,282	86%	\$4,959
Pension Rate	\$112,440	\$93,324	83%	\$112,440
Pension Obligation Bond	\$19,303	\$15,142	78%	\$19,303
SDI/SUI Employer Contribution	\$1,500	\$482	32%	\$1,500
Health Insurance	\$55,800	\$47,215	85%	\$55,800
Deferred Compensation	\$10,000	\$7,680	77%	\$10,000
<b>Salary, Benefits, and Taxes Subtotal</b>	<b>\$621,311</b>	<b>\$469,575</b>	<b>76%</b>	<b>\$626,385</b>
<b>Total Expenditures</b>	<b>\$781,961</b>	<b>\$589,086</b>	<b>75%</b>	<b>\$781,961</b>
<b>Revenue Details</b>		<b>Revenue to Date</b>		
Interest Earned	\$9,000	\$13,276	148%	\$13,276
Environmental Review Fees	\$3,000	\$1,500	50%	\$3,000
Sphere of Influence Fees	\$3,000	\$1,500	50%	\$3,000
Application Processing Fees	\$24,000	\$45,126	188%	\$45,126
Other Revenue (Transfer of Reserves)	\$84,105	\$0	0%	\$58,703
<b>Agency Contributions</b>				
Cities	\$219,619	\$219,619	100%	\$219,619
County	\$219,619	\$219,619	100%	\$219,619
Special Districts	\$219,619	\$219,619	100%	\$219,619
<b>Total Revenue</b>	<b>\$781,961</b>	<b>\$720,258</b>	<b>92%</b>	<b>\$781,961</b>
<b>Reserves Fund Balance</b>	<b>\$220,419</b>	<b>\$300,873</b>	<b>137%</b>	<b>\$242,170</b>
<b>Pass Through Revenue (Litigation)</b>	<b>\$50,000.00</b>	<b>\$27,864.00</b>	<b>56%</b>	<b>\$50,000</b>

# **Attachment B**

Credit Card Statements



**UMPQUA BANK**

BL ACCT \_\_\_\_\_

Account Number: #### #### #### \_\_\_\_\_



**Account Summary**

Billing Cycle		01/31/2025
Days In Billing Cycle		31
Previous Balance		\$2,055.51
Purchases	+	\$608.92
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$87.28-
Payments	-	\$2,055.51-
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

**NEW BALANCE \$521.64**

**Credit Summary**

Total Credit Line	\$10,000.00
Available Credit Line	\$9,478.36
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

**Account Inquiries**

-  Call us at: (866) 777-9013  
Lost or Stolen Card: (866) 839-3485
-  Go to [www.umpquabank.com](http://www.umpquabank.com)
-  Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

**Payment Summary**

<b>NEW BALANCE</b>	<b>\$521.64</b>
<b>MINIMUM PAYMENT</b>	<b>\$521.64</b>
<b>PAYMENT DUE DATE</b>	<b>02/25/2025</b>

*NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

**Corporate Activity**

				<b>TOTAL CORPORATE ACTIVITY</b>	<b>\$2,142.79-</b>
Trans Date	Post Date	Reference Number	Transaction Description	Amount	
01/21	01/21	0000000LBX2501216379001	PAYMENT - THANK YOU	\$2,055.51-	
01/29	01/29	70005605029777029890138	REBATE CREDIT	\$87.28-	

**Cardholder Account Summary**

IMELDA MARQUEZ	Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
	\$0.00	\$13.01	\$0.00	\$13.01

**Cardholder Account Detail**

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
01/23	01/24	PPLN01	24453885024000019900032	TROPHY HUNTERS SN LUIS OBISP CA	\$13.01

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UMPQUA BANK  
PO BOX 35142 - LB1181  
SEATTLE WA 98124-5142



Account Number

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
01/31/25	\$521.64	\$521.64	02/25/25

\$



1042 PACIFIC ST  
SUITE A  
SAN LUIS OBISPO CA  
93401

e-Statement

MAKE CHECK PAYABLE TO:

UMPQUA BANK COMMERCIAL CARD OPS  
PO BOX 35142 - LB1181  
SEATTLE WA 98124-5142

Account Number: #### #### ### \_\_\_\_\_

Cardholder Account Summary				
ROBERT FITZROY #### #### ####	Payments & Other Credits \$0.00	Purchases & Other Charges \$99.17	Cash Advances \$0.00	Total Activity \$99.17

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
01/05	01/06	PPLN01	24204295005001208134026	Microsoft-G072547668 701-2817490 WA	\$9.17
01/21	01/22	PPLN01	24692165021100642837287	SQ *SLO COUNTY CHAPTER CS gosq.com CA	\$40.00
01/26	01/26	PPLN01	24204295026000801618091	Microsoft-G075366563 701-2817490 WA	\$50.00

Cardholder Account Summary				
MORGAN BING	Payments & Other Credits \$0.00	Purchases & Other Charges \$496.74	Cash Advances \$0.00	Total Activity \$496.74

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
01/07	01/08	PPLN01	24692165007108565853395	AMAZON MKTPL*ZP29H5851 Amzn.com/bill WA	\$151.23
01/07	01/08	PPLN01	24943005008127192280073	RITE AID 05820 SAN LUIS OBIS CA	\$6.09
01/09	01/12	PPLN01	24137465011001461660041	USPS KIOSK 0568779551 SAN LUIS OBIS CA	\$11.20
01/10	01/12	PPLN01	24137465011001461659985	USPS PO 0568770075 SAN LUIS OBIS CA	\$168.00
01/09	01/12	PPLN01	24137465011001461660124	USPS KIOSK 0568779551 SAN LUIS OBIS CA	\$56.00
01/17	01/20	PPLN01	24343115019900011637651	AMS*SERVICE FEE 101653 888-9147768 FL	\$1.49
01/17	01/22	PPLN01	24343115021900019610581	SLO CLERK RECORDER 805-7815080 CA	\$81.00
01/27	01/28	PPLN01	24164075027069222837997	FEDEX OFFIC51500051508 SAN LUIS OBIS CA	\$21.73

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM <sup>1</sup>	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
<b>Purchases</b>									
PPLN01 001	PURCHASE	E	\$0.00	0.06024%(D)	21.9900%	\$0.00	\$0.00	0.0000%	\$521.64
<b>Cash</b>									
CPLN01 001	CASH	A	\$0.00	0.06572%(D)	23.9900%	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 31		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
<sup>1</sup> FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									



BL ACCT

Account Number: #### #### ####



**Account Summary**

Billing Cycle		02/28/2025
Days In Billing Cycle		28
Previous Balance		\$521.64
Purchases	+	\$921.03
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$521.64
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

**NEW BALANCE \$921.03**

**Credit Summary**

Total Credit Line	\$10,000.00
Available Credit Line	\$9,078.97
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

**Account Inquiries**

-  Call us at: (866) 777-9013  
Lost or Stolen Card: (866) 839-3485
-  Go to [www.umpquabank.com](http://www.umpquabank.com)
-  Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

**Payment Summary**

<b>NEW BALANCE</b>	<b>\$921.03</b>
<b>MINIMUM PAYMENT</b>	<b>\$921.03</b>
<b>PAYMENT DUE DATE</b>	<b>03/25/2025</b>

*NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

**Corporate Activity**

TOTAL CORPORATE ACTIVITY					\$521.64-
Trans Date	Post Date	Reference Number	Transaction Description	Amount	
02/13	02/14	70005605045555045990011	PAYMENT - THANK YOU SPOKANE WA	\$521.64-	

**Cardholder Account Summary**

IMELDA MARQUEZ #### #### ####	Payments & Other Credits \$0.00	Purchases & Other Charges \$625.00	Cash Advances \$0.00	Total Activity \$625.00
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**Cardholder Account Detail**

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/26	02/27	PPLN01	24445005057300574803423	FSP*CALAFCO 916-442-6536 CA	\$625.00

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UMPQUA BANK  
PO BOX 35142 - LB1181  
SEATTLE WA 98124-5142



Account Number

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
02/28/25	\$921.03	\$921.03	03/25/25

\$



BL ACCT LAFCO  
1042 PACIFIC ST  
SUITE A  
SAN LUIS OBISPO CA 93401

e-Statement

MAKE CHECK PAYABLE TO:

UMPQUA BANK COMMERCIAL CARD OPS  
PO BOX 35142 - LB1181  
SEATTLE WA 98124-5142

BL ACCT

Account Number: #####

Cardholder Account Summary					
ROBERT FITZROY ##### #####		Payments & Other Credits \$0.00	Purchases & Other Charges \$50.00	Cash Advances \$0.00	Total Activity \$50.00
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/26	02/26	PPLN01	24204295057000054581048	Microsoft-G079678987 800-6427676 WA	\$50.00

Cardholder Account Summary					
MORGAN BING #####		Payments & Other Credits \$0.00	Purchases & Other Charges \$246.03	Cash Advances \$0.00	Total Activity \$246.03
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/20	02/21	PPLN01	24755425051280511893861	CALPERS SACRAMENTO MAIN 916-7957621 CA	\$50.00
02/20	02/21	PPLN01	24755425052130526263353	ELAVON SERVICE FEE 916-7957621 TN	\$1.18
02/20	02/21	PPLN01	24137465052001452010750	USPS PO 0568770075 SAN LUIS OBIS CA	\$146.00
02/20	02/23	PPLN01	24445005053100251681207	WALMART.COM 8009256278 800-966-6546 AR	\$48.85

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM <sup>1</sup>	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
<b>Purchases</b>									
PPLN01 001	PURCHASE	E	\$0.00	0.06024%(D)	21.9900%	\$0.00	\$0.00	0.0000%	\$921.03
<b>Cash</b>									
CPLN01 001	CASH	A	\$0.00	0.06572%(D)	23.9900%	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 28		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
<sup>1</sup> FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									

# Register for 2025 Staff Workshop in Temecula on April 30, 2025 to May 2, 2025

## Registration Information



California Association of Local Agency Formation Commissions

**Meeting Date:** Wed, Apr 30, 2025 1:30 pm -  
Fri, May 2, 2025 12:00 pm  
**Meeting Title:** 2025 Staff Workshop in Temecula  
**Venue:** Temecula Creek Inn  
**Location:** 44501 Rainbow Canyon Rd  
Temecula, CA 92592

Imelda Marquez-Vatwater  
Member: .....  
San Luis Obispo LAFCO  
1042 Pacific Street Suite A  
San Luis Obispo, CA 93401

Item	QTY	Price	Total
<p><b>Mobile Workshop Wednesday (Limited to first 50)</b></p> <p>Guest: Imelda Marquez-Vatwater SLO LAFCO <a href="mailto:imarquez@slo.lafco.ca.gov">imarquez@slo.lafco.ca.gov</a></p>	1	\$85.00	\$85.00

## MEMBER - FULL WORKSHOP

List Price: \$640.00

Early Bird Discount: \$100.00

Member: Imelda Marquez-Vawter

San Luis Obispo LAFCO

[imarquez@slo.lafco.ca.gov](mailto:imarquez@slo.lafco.ca.gov)

1	\$540.00	\$540.00
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**Subtotal:** \$625.00

**Total Registrations:** 2

**Order Total:** \$625.00

Date	Payment Method	Amount
02-26-2025	Paid by: Credit Card (visa) Card Ending: Entered by: Imelda Marquez-Vatwater	\$625.00

**Order Total:** \$625.00

**Amount Paid:** \$625.00

**Amount Due:** \$0.00



BL ACCT

Account Number: #### #### ####



**Account Summary**

Billing Cycle		03/31/2025
Days In Billing Cycle		31
Previous Balance		\$921.03
Purchases	+	\$551.26
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$921.03-
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

**NEW BALANCE \$551.26**

**Credit Summary**

Total Credit Line	\$10,000.00
Available Credit Line	\$9,448.74
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

**Account Inquiries**

-  Call us at: (866) 777-9013  
Lost or Stolen Card: (866) 839-3485
-  Go to [www.umpquabank.com](http://www.umpquabank.com)
-  Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

**Payment Summary**

<b>NEW BALANCE</b>	<b>\$551.26</b>
<b>MINIMUM PAYMENT</b>	<b>\$551.26</b>
<b>PAYMENT DUE DATE</b>	<b>04/25/2025</b>

*NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

**Corporate Activity**

				<b>TOTAL CORPORATE ACTIVITY</b>	<b>\$921.03-</b>
<b>Trans Date</b>	<b>Post Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>	<b>Amount</b>	
03/13	03/14	70005605073555073150053	PAYMENT - THANK YOU SPOKANE WA	\$921.03-	

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK  
PO BOX 35142 - LB1181  
SEATTLE WA 98124-5142



**Account Number**

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

<b>Closing Date</b>	<b>New Balance</b>	<b>Total Minimum Payment Due</b>	<b>Payment Due Date</b>
03/31/25	\$551.26	\$551.26	04/25/25

\$

Grid for entering amount of payment enclosed

BL ACCTLAFCO  
1042 PACIFIC ST  
SUITE A  
SAN LUIS OBISPO CA 93401

e-Statement



MAKE CHECK PAYABLE TO:

UMPQUA BANK COMMERCIAL CARD OPS  
PO BOX 35142 - LB1181  
SEATTLE WA 98124-5142

BL ACCT

Account Number: #####

Cardholder Account Summary					
IMELDA MARQUEZ #####		Payments & Other Credits \$0.00	Purchases & Other Charges \$331.67	Cash Advances \$0.00	Total Activity \$331.67
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/27	03/02	PPLN01	24755425059170599728018	TEMECULA CREEK INN FD 951-6941000 CA	\$211.68
03/18	03/19	PPLN01	24692165077102517515983	NORTON *AP1590197679 NORTON.COM/CC AZ	\$119.99

Cardholder Account Summary					
ROBERT FITZROY ##### #####		Payments & Other Credits \$0.00	Purchases & Other Charges \$50.00	Cash Advances \$0.00	Total Activity \$50.00
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/26	03/26	PPLN01	24204295085000210872022	Microsoft-G084167598 701-2817490 WA	\$50.00

Cardholder Account Summary					
MORGAN BING #####		Payments & Other Credits \$0.00	Purchases & Other Charges \$169.59	Cash Advances \$0.00	Total Activity \$169.59
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/13	03/16	PPLN01	24137465074001730132933	USPS KIOSK 0568779551 SAN LUIS OBIS CA	\$4.61
03/21	03/23	PPLN01	24343115080900019631643	SLO CLERK RECORDER 805-7815080 CA	\$81.00
03/21	03/23	PPLN01	24343115080900019629100	SLO CLERK RECORDER 805-7815080 CA	\$81.00
03/21	03/23	PPLN01	24343115080900012619801	AMS*SERVICE FEE 101653 888-9147768 FL	\$1.49
03/21	03/23	PPLN01	24343115080900012631665	AMS*SERVICE FEE 101653 888-9147768 FL	\$1.49

Finance Charge Summary / Plan Level Information										
Plan Name	Plan Description	FCM <sup>1</sup>	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance	
<b>Purchases</b>										
PPLN01 001	PURCHASE	E	\$0.00	0.06024%(D)	21.9900%	\$0.00	\$0.00	0.0000%	\$551.26	
<b>Cash</b>										
CPLN01 001	CASH	A	\$0.00	0.06572%(D)	23.9900%	\$0.00	\$0.00	0.0000%	\$0.00	
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 31			
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate			
<sup>1</sup> FCM = Finance Charge Method										
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.										