



**SAN LUIS OBISPO  
LOCAL AGENCY FORMATION COMMISSION  
MAY 15, 2025, MEETING MINUTES**

**Call to Order**

The San Luis Obispo Local Agency Formation Commission (LAFCO) meeting was called to order at 9:00 a.m. on Thursday, May 15, 2025, by Vice Chair Heather Moreno in the Board of Supervisors Chambers at the County Government Center, 1055 Monterey Street, San Luis Obispo, CA 93408.

**Pledge of Allegiance**

**Roll Call**

**Present:** Vice Chair Heather Moreno, Commissioners Dawn Ortiz-Legg, Navid Fardanesh, David Watson, and Ed Eby

**Absent:** Chairperson Steve Gregory, Commissioner Ed Waage, and Alternate Commissioners Michael Draze, Bruce Gibson, and Carla Wixom

**Staff:** Rob Fitzroy, LAFCO Executive Officer  
Imelda Marquez-Vawter, LAFCO Analyst  
Morgan Bing, LAFCO Analyst  
Melissa Morris, LAFCO Commission Clerk  
Holly Whatley, LAFCO Legal Counsel, via phone

**Presentation of a Plaque of Appreciation to Commissioner Robert Enns**

**Mr. Fitzroy** thanked and recognized **Commissioner Robert Enns** for 12 years of service on the Commission.

**Approval of the Minutes:** April 17, 2025

**Vice Chair Moreno** announced the consideration of approval of the April 17, 2025, Regular Meeting Minutes.

**Vice Chair Moreno** asked for Commissioner comments.

**Vice Chair Moreno** opened the item for public comment, announcing it was closed shortly after hearing none.

**Vice Chair Moreno** asked for a motion to approve the minutes.

**Commissioner Ortiz-Legg** motioned to approve the minutes.

**Commissioner Watson** seconded the motion.

AYES: Commissioners Ortiz-Legg, Watson, Eby, Fardanesh, and Vice Chair Moreno

NAYS: None

ABSTAINING: None

The motion passed.

**Non-Agenda Public Comment Period**

**Vice Chair Moreno** opened the item for public comment, announcing it was closed shortly after hearing none.

**Consent Matters**

**A-1:** Employment Contract Amendment for the Executive Officer

**Vice Chair Moreno** introduced **Holly Whatley**, who requested that this item be moved to Regular Matters.

**Vice Chair Moreno** moved Item A-1: Employment Contract Amendment for Executive Officer to Regular Matters.

**Regular Matters**

**B-1:** Public Hearing to Consider Annual Workforce Vacancy Report in Compliance with Assembly Bill 2561

**Mr. Fitzroy** presented the item.

**Vice Chair Moreno** opened the item for Commissioner questions and comments.

**Vice Chair Moreno** opened the item for public comment, announcing it was closed shortly after hearing none.

**Vice Chair Moreno** confirmed that the item was received and filed.

**B-2:** Adoption of Fee Schedule Update

**Mr. Fitzroy** presented the item.

**Vice Chair Moreno** opened the item for Commissioner questions and comments.

**Commissioner Ortiz-Legg** inquired about the Public Works Fees.

**Mr. Fitzroy** responded to questions and provided comment.

**Commissioner Watson** inquired about Public Works Fees.

**Mr. Fitzroy** responded to questions and provided comment.

**Vice Chair Moreno** opened the item for public comment, announcing it was closed shortly after hearing none.

**Vice Chair Moreno** opened the item for Commissioner questions and comments.

**Commissioner Watson** motioned to approve the staff recommendation for Item B-2: Adopt fee updates to the LAFCO Fee Schedule as contained in Attachment A of Item B-2.

**Commissioner Fardanesh** seconded the motion.

AYES: Commissioners Watson, Fardanesh, Eby, Ortiz-Legg, and Vice Chair Moreno

NAYS: None

ABSTAINING: None

The motion passed.

**B-3:** Consideration of the Final Fiscal Year 2025-2026 Budget and Work Plan

**Mr. Fitzroy** presented the item.

**Vice Chair Moreno** opened the item for Commissioner questions and comments.

**Vice Chair Moreno** inquired about LAFCO fees for governmental agencies.

**Mr. Fitzroy** responded to questions and provided comment.

**Vice Chair Moreno** opened the item for public comment, announcing it was closed shortly after hearing none.

**Vice Chair Moreno** closed public comment and opened the item for Commissioner comments.

**Commissioner Ortiz-Legg** motioned to approve the staff recommendation for Item B-3: Adopt a Resolution approving the Final Fiscal Year 2025-2026 Budget and Work Plan (Attachment A of Item B-3), directed the Executive Officer to distribute the Final Budget and Work Plan to contributing agencies per the government code, and directed the Executive Officer to execute

the agreement with the County Auditor for financial services (Attachment B of Item B-3).

**Commissioner Watson** seconded the motion.

AYES: Commissioners Ortiz-Legg, Watson, Eby, Fardanesh, and Vice Chair Moreno

NAYS: None

ABSTAINING: None

The motion passed.

**A-1: Employment Contract Amendment for the Executive Officer**

**Ms. Whatley** presented the item.

**Vice Chair Moreno** opened the item for Commissioner questions and comments.

**Vice Chair Moreno** opened the item for public comment, announcing it was closed shortly after hearing none.

**Commissioner Fardanesh** motioned to approve the staff recommendation for Item A-1: Approve the proposed amendment to the employment contract of the Executive Officer.

**Commissioner Eby** seconded the motion.

AYES: Commissioners Fardanesh, Eby, Ortiz-Legg, Watson, and Vice Chair Moreno

NAYS: None

ABSTAINING: None

The motion passed.

**Commissioner Comments:**

**Commissioner Fardanesh** commented that he is excited to serve as Commissioner for LAFCO.

**Vice Chair Moreno** welcomed Commissioner Fardanesh on behalf of the Commission.

**Legal Counsel Comments:**

None.

**Executive Officer Comments:**

**Mr. Fitzroy** extended congratulations to Commissioners Eby and Fardanesh for their recent election to the LAFCO Commission, provided updates on upcoming meetings,

and stated that the election for a special district alternate member will be forthcoming.

**Adjournment:** With no further business before the Commission, the meeting adjourned at 9:25 AM until the next meeting of the Commission in the Board of Supervisors Chambers at the County Government Center in San Luis Obispo.

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Respectfully submitted,  
Melissa Morris, LAFCO Commission Clerk