

IN THE LOCAL AGENCY FORMATION COMMISSION
COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA

Date: May 21,2020

**PRESENT: COMMISSIONERS TOM MURRAY, ROBERT ENNS, DEBBIE ARNOLD,
LYNN COMPTON, ROBERTA FONZI, MARSHALL OCHYLSKI, ED WAAGE,
AND ALTERNATE ED EBY.**

**ABSENT: ALTERNATE COMMISSIONERS STEVE GREGORY, HEATHER JENSEN,
AND JOHN PESCHONG**

RESOLUTION NO. 2020-02

**RESOLUTION ADOPTING THE FINAL FISCAL YEAR 2020-21
LAFCO BUDGET**

The following resolution is now offered:

WHEREAS, the Executive Officer has given the notices required by law and forwarded the LAFCO budget to officers, persons and public agencies as prescribed by law; and

WHEREAS, the matter was set for public hearing at 9:00 a.m. on Thursday, April 16, 2020, a staff report prepared, and the public hearing was duly conducted under the Covid-19 modified meetings laws and the proposed LAFCO Budget for Fiscal Year 2020-2021 was considered; and

WHEREAS, at said hearing, this Commission heard and received all written protests, objections and evidence which were made, presented, or filed, and all person's present were given the opportunity to hear and be heard in respect to any matter relating to said proposed budget; and

WHEREAS, the Commission considered the Proposed Budget at the April 16, 2020, meeting and approved the Adopted Final Budget for Fiscal Year 2020-2021 on May 21, 2020;

WHEREAS, the San Luis Obispo LAFCO finds that it can accomplish its legislative purpose and adopted work plan with the reduced final budget as required by Cortese-Knox-Hertzberg Act; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Local Agency Formation Commission of the County of San Luis Obispo, State of California, as follows:

1. That the recitals set forth hereinabove are true, correct, and valid.
2. That pursuant to Government Code Section 56381(a), the Commission hereby adopts a Final Budget for Fiscal Year 2020-21 in the amount set forth in Exhibit A. The amount charged to the Cities, Special Districts and County, after deducting fees from applications and the use of reserves/fund balance is found in Exhibit A. This amount will be charged to the Funding Agencies based on the formula and procedure contained in the Cortese-Knox-Hertzberg Act and as implemented by the County Auditor-Controller's office.
3. That the Commission finds that it can accomplish its legislative purpose and adopted work plan with the adopted reduced budget as required by Cortese-Knox-Hertzberg Act.
4. That the Executive Officer of this Commission is authorized to mail and email copies of the Final Budget in the manner provided by law.

Upon a motion of Commissioner Marshall Ochylski, seconded by Commissioner Ed Waage, and on the following roll call vote:


AYES: **COMMISSIONERS MARSHALL OCHYLSKI, ED WAAGE, DEBBIE ARNOLD, LYNN COMPTON, ROBERT ENNS, ROBERTA FONZI, TOM MURRAY**

NAYS: NONE

ABSTAIN: NONE

 5/26/2020
Tom Murray, Chairperson Date
Local Agency Formation Commission

ATTEST:

 5/21/20
David Church Date
LAFCO Executive Officer

APPROVED AS TO FORM AND LEGAL EFFECT:


 5-27-20
Brian Pierik Date
LAFCO Legal Counsel

Exhibit A

Final Budget for Fiscal Year 2020-21

Exhibit A
San Luis Obispo Local Agency Formation Commission
Final Budget - Fiscal Year 2020-2021

Adopted 5/21/2020

EXPENDITURES SUMMARY	Current Year	Expense YTD	Proj. Yr End	Final 20-21	Inc/Dec	% Inc/Dec
Salaries	306,297	237,245	298,000	233,651	-72,646	-24%
Benefits and Taxes	238,231	171,498	224,366	177,380	-60,851	-26%
Services and Supplies	127,097	85,755	106,899	131,984	4,887	4%
Total Expenses	671,625	494,498	629,265	543,016	(128,609)	-19%

EXPENDITURES DETAIL	Current Year	Expense YTD	Proj. Yr End	Final 20-21	Inc/Dec	% Inc/Dec
Salaries and Benefits						
Salaries	306,297	237,245	298,000	233,651	-72,646	-24%
Benefits and Taxes	238,231	171,498	224,366	177,380	-60,851	-26%
Subtotal Salaries & Benefits	544,528	408,743	522,366	411,032	(133,496)	-25%
Variable Costs (%) :						
FICA -Employer Match	18,990	13,571	19,176	14,486	-4,504	-24%
Medicare - Employer Match	4,441	3,678	4,500	3,435	-1,066	-23%
Retirement-Employer Contribution *	103,595	77,440	102,000	82,518	-21,077	-20%
Retirement-Employer for Employee	31,647	24,989	31,951	12,921	-18,726	-59%
Retirement - Employee Contribution *	22,313	14,339	22,300	20,615	-1,698	-8%
Pension Obligation Bond Payment	20,439	15,111	20,739	14,521	-5,918	-29%
SUI-Employer Contribution	2,500	378	500	1,500	-1,000	-40%
Fed Unemploy Tax-Employer Cont	300	0	0	300	0	0%
Fixed Costs (\$) :						
Health Plan/Café Cash	45,000	28,331	35,100	41,700	-3,300	-7%
Life Insurance	0	0	0	500	500	0%
Def Comp - EO Employer Match	11,000	8,000	10,400	5,500	-5,500	-50%
Total Benefits	238,231	171,498	224,366	177,380	-60,532	-26%

* Split Employer/Employee 2.6% pension rate increase

Services and Supplies	Current Year	Expense YTD	Proj. Yr End	Final 20-21	Inc/Dec	% Inc/Dec
Food	800	234	400	800	0	0%
Maintenance - Equipment	300	0	0	300	0	0%
Maintenance - Software	500	360	360	500	0	0%
CALAFCO/Other Memberships	4,400	4,707	4,707	7,000	2,600	59%
Office Supplies	2,500	802	1,500	2,500	0	0%
Commissioner/Consultant	10,000	4,378	7,000	10,000	0	0%
Publication/Legal Notices	800	1,027	1,027	1,000	200	25%
Rent	38,000	30,565	36,700	37,000	-1,000	-3%
Small Equipment	400	0	0	400	0	0%
Large Equipment	1,000	73	500	1,000	0	0%
Computer Software	500	186	200	500	0	0%
Employee Mileage	200	0	0	200	0	0%
Commissioner Mileage	1,800	755	1,000	1,800	0	0%
Airfare/Public Transportation	500	0	0	500	0	0%
Accommodations/Travel	4,000	2,270	2,270	3,000	-1,000	-25%
Auto Allowance	5,400	4,154	5,400	3,323	-2,077	-38%
Training/Conf Registration	4,500	3,790	3,790	3,500	-1,000	-22%
Utilities	4,000	3,112	4,000	4,000	0	0%
Car/Vehicle Rentals	1,000	916	916	1,000	0	0%
Postage	1,000	160	200	1,000	0	0%
Custodian	1,000	640	1,000	1,000	0	0%
Copying	800	0	400	800	0	0%
ITD-SAP/Board Chambers	850	0	700	850	0	0%
Phones	2,600	1,198	2,400	2,800	200	8%
County Auditor	8,247	8,247	8,247	8,511	264	3%
Insurance/Worker Comp/Property/Liability	8,000	7,632	7,632	13,500	5,500	69%
Legal Counsel/Other Co Billings	24,000	10,550	16,550	25,200	1,200	5%
Subtotal Services & Supplies	127,097	85,755	106,899	131,984	4,887	4%

Total Expenses	671,625	494,498	629,265	543,016	-128,609	-19%
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Exhibit A
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REVENUE DETAIL	Current Year	Realized YTD	Proj. Yr End	Final 20-21	Inc/Dec	% Inc./Dec.
Interest	3,000	5,861	5,861	4,000	1,000	33%
Environmental Fees	1,000	2,500	2,500	1,000	0	0%
Sphere of Influence Fee	1,000	3,500	3,500	2,000	1,000	100%
LAFCO Processing Fees	16,000	8,390	8,390	14,000	-2,000	-13%
Refunds	0			0	0	0%
Other Revenue/Grants/Insurance reimb.	0	107	107	0	0	
Sub-Total w/out Agency Charges	21,000	20,358	20,358	21,000	0	0%
LAFCO Charge to Agencies	618,625	618,625	618,625	497,016	-121,609	-20%
Total Revenue (Includes use of Fund Balance)	671,625	638,983	638,983	543,016	-128,609	-19%
Use of Reserves/Fund Bal. (Not needed)	32,000	0	0	-25,000	7,000	

RESERVES and FUND BALANCE	Beginning Res./FB FY 19/20	% of Budget	Proj. Year End Fund Balance	Projected Year End Reserves	Estimated Res./FB FY 20-21	% of Budget
Reserves/Fund Balance	177,073	26.4%	177,073	186,791	161,791.00	30%
End of Year FB-Use of fund balance			9,718	-25,000		
EO Sick Leave Payout					(46,300.00)	
Total	177,073	26.4%	186,791	161,791	115,491.00	21%

CHARGES TO AGENCIES

Agency Share	FY 2019-20	FY 2020-21	Inc/Dec	% Inc/Dec
Cities	206,208	165,672	-40,536	-20%
County	206,208	165,672	-40,536	-20%
Special Districts	206,208	165,672	-40,536	-20%
Total	618,625	497,016	-121,609	-20%