



# San Luis Obispo Local Agency Formation Commission

**TO: MEMBERS OF THE COMMISSION**

**FROM: ROB FITZROY, EXECUTIVE OFFICER**

**DATE: DECEMBER 18, 2025**

**SUBJECT: CONFLICT OF INTEREST CODE AMENDMENT**

## **RECOMMENDATION**

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**Action:** Adopt the resolution to amend the conflict of interest code, as contained in Attachment A.

## **DISCUSSION**

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The Local Agency Formation Commission (LAFCO) is required to maintain a conflict-of-interest (COI) code under the California Political Reform Act, which includes all the designated positions that are required to file a "Form 700" with the County Clerk of the Board - the local code administrator. Every elected official and public employee who makes or influences governmental decisions is required to submit a Statement of Economic Interests, known as "Form 700".

The Political Reform Act also requires every local government agency to update its code any time a change is necessary, irrespective of the biennial review process. With the recent change of one of our Analysts' job titles to Senior Analyst, an amendment is required.

An agency/department's COI code is not effective until it has been reviewed by the County Counsel and approved by the County Board of Supervisors. LAFCO Counsel will work with the County Clerk of the Board and the County Counsel to finalize the proposed changes.

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**Attachment A:** Resolution adopting the Updated Conflict of Interest Code

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